

**WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
Town Hall Conference Room 2
Monday January 25, 2016**

MEMBERS PRESENT: Roger Gale, Tim Rainville, Peter Ellsworth, Stewart Morse, Richard Canavan

MEMBERS ABSENT: None

OTHERS PRESENT: Kristi Stabley

1. CALL TO ORDER:

The meeting was called to order by Chairman Roger Gale at 7:05 PM.

2. APPROVAL OF THE REGULAR MEETING MINUTES OF NOVEMBER 24, 2015:

MOTION BY STEWART MORSE TO APPROVE MINUTES AS AMENDED. SECONDED BY PETER ELLSWORTH. ALL IN FAVOR.

AMENDMENTS: C. BUDGET/BENEFIT ASSESMENT: 2015/2016 FY Budget looks good and is right on track. Roger Gale informs the board that the Benefit Assessment will be paid in full by December 2015.

TO BE REPLACE WITH: C. BUDGET/BENEFIT ASSESMENT: 2015/2016 FY Budget looks good and is right on track. Roger Gale informs the board that the Benefit Assessment will pay off the bond in full by December 2015.

3. APPROVAL OF THE SPECIAL MINUTES OF JANUARY 12, 2016:

MOTION BY TIM RAINVILLE TO APPROVE MINUTES AS PRESENTED. SECONDED BY PETER ELLSWORTH. ALL IN FAVOR.

4. CITIZEN COMMENTS: None

5. NEW BUSINESS:

A. BRUCE WILLIAMS GRINDER PUMP INSPECTIONS:

The WPCA noted the properties that require maintenance.

1. 290 Route 171- Replace audible alarm.
2. 21 Ellen Lane- Replace run capacitor.
3. 223 Route 169- Clean heavy build-up in wet well.

6. OLD BUSINESS:

B. SOLAR ENERGY OF PUMPING STATION: After DCS study of the pumping station it was concluded that adding a solar energy system would not be beneficial at this time.

7. SYSTEM MAINTENANCE UPDATE:

A. GRINDER PUMP REPAIRS/MAIN LINE MAINTENANCE: Roger Gale noted that Brookwood Apartments pumps are in great shape at this time. Stewart noted that more start capacitors need to be ordered to replace the ones that were taken from storage. Stewart also noted that the WPCA

have dormant grinder pumps at the corner property of Route 169 and Route 171 that need to be extracted and put into storage for future use.

8: FLOW REPORTS:

A. WEEKLY METER READING OF MAIN LINE WASTE WATER FLOW TO PUTNAM

FY 2015-2016: The WPCA board agreed that the contract that Woodstock has with Putnam needs to be revisited by an attorney come this spring or early summer.

B. WATER METER READINGS FOR FY 2015-2016: Woodstock Agriculture Society's meter is over due for an onsite reading.

9. CITIZEN COMMENT: None.

10. PAYMENT OF THE BILLS:

A. BUDGET CATEGORY DESIGNATIONS:

WPCA JANUARY 25, 2016 BILLS

<u>Vendor</u>	<u>Line Item</u>	<u>Charges</u>
Eversource----Account# 51942724014	500.00.224.00 Lift Station Power	\$146.60
Frontier Communications Account# 860-928- 3192111198-5	500.00.225.00 Lift Station Telephone Service Frontier	\$32.91
LeClairRyan---- Invoice#687696 Town's Audit	500.00.212.00 WPCA Legal Services	\$299.50
Woodstock Town Clerk - ---Account# 41	500.00.006.00 Town Clerk Recording Fees	\$40.00
A-1 Septic Services----- 24 Holmeslea Court Pump Chamber	500.00.218.00 WPCA Grinder Pump Repair	\$215.00
Bruce Williams---- Invoice# 2001 Grinder Pump Yearly Inspections	500.00.285.00 Grinder Pump Preventive Maintenance	\$2,910.00
Deep 6 Plumbing & Heating-----Invoice# 11728C 223 Route 169 cleaned and reset grinder pump	500.00.218.00 Grinder Pump Repair	\$95.72

TOTAL AMOUNT DUE: \$3,739.73

Roger Gale identified the following bills for consideration by the Authority:
MOTION BY STEWART MORSE TO APPROVE PAYMENT OF THE BILLS EXCEPT BILL FROM A-1 SEPTIC FOR \$215.00. SECONDED BY TIM RAINVILLE. ALL IN FAVOR.

11. CORRESPONDENCE: None.

12. REVIEW OF MEMBER FOLLOW-UP ACTIVITIES FOR THE NEXT MEETING

- Kristi to follow-up on reading meters
- Kristi work on updating graphs
- Kristi forward A-1 Septic bill to owners
- Kristi gather information on all pipe sizes and water meter sizes of all water meter customers
- Tim recalibration of flumes
- Kristi read Woodstock Agricultural Societies meter
- Kristi relay Linemaster Switch contact information to Deep 6 Plumbing

13. ADJOURNMENT

MOTION BY STEWART MORSE TO ADJOURN THE MEETING. SECONDED BY TIM RAINVILLE. ALL IN FAVOR.

The meeting was adjourned at 8:37 PM.

Respectfully Submitted

Kristi Stabley
WPCA Executive Administrator